

How to set up user rights during registration 1/2

The screenshot shows the TRUCKSERVICES website interface. At the top right, the 'MY ACCOUNT' link is highlighted with a green box. Below the navigation bar, the 'Registration Requests' form is displayed. The form includes fields for Company Email Address, Title, First Name, Last Name, Company Name, Address With Street Number, Address 2, City, State, Zip/Postal Code, Country, Phone Number, Fax Number, and Website Address. There are also checkboxes for 'Requesting Access for' (Order On-Line, Submit Warranty Claims, Core Reports) and 'Industry Role' (Distributor, Dealer, Fleet, OEM). A dropdown menu for 'Select Customer ID to be linked with this new user account' is set to '00010'. Another dropdown for 'Linked Customer ID/Select Default Sold To' is set to '00011'. At the bottom of the form, the 'Set User Rights' button is highlighted with a green box.

- Visit www.mytruckservices.knorr-bremse.com and sign into your account → **My Company Account > Users > Company Users** – the Customer Admin looks at the users to be reviewed and clicks on each name to edit their status or information
- Customer Admin checks whether the 'Linked Customer ID... ' is linked to the correct customer ID & associated addresses/ delivery locations
- Administrator can delete the user or lock their account. Locked accounts can be unlocked in the future
- Admins can 'Approve' or 'Decline' the registration request
- Admins can Set User Rights and choose the particular: General, Online Ordering, Additional, Warranty, Core, and Customer Admin Rights

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Set User Rights

General Rights

- Core Charge
- Net Price

Warranty Rights

- Warranty Search
- Warranty Claim
- Warranty Claim Value

Core Rights

- Core Submission
- Core Reports

Online Ordering Rights

- Online Ordering

Additional Rights

- Download Price File
- Download / Upload own Part numbers

Customer Admin

- Customer Admin

Reset Save »

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