

# How to search for a core report

The screenshot shows the Knorr-Bremse Truck Services website. At the top right, there is a navigation bar with 'MY ACCOUNT' highlighted in a green box, followed by 'SIGN OUT', 'EN', and a UK flag. Below this is the 'TRUCKSERVICES' logo and a search bar containing the text 'CORE'. To the right of the search bar is a 'QUICK ORDER' button with a shopping cart icon and a notification badge. Below the search bar is a horizontal menu with 'SPECIAL & AUXILIARY TOOLS', 'DOWNLOADS', 'SERVICE & SUPPORT', and 'EXPERT NETWORK'. The main content area is titled 'My Account' and contains a list of links: 'My Profile', 'My Address Book', 'My Orders', 'My Warranties', 'My Cores' (highlighted in a green box), 'Submit Core Return', 'Core Reports' (highlighted in a green box), 'Core Lookup', 'My Own Part Numbers', 'My Price List', and 'Logout'. Below this list is the 'My Company Account' section with a 'Users' link. The 'CORE' text in the search bar is also highlighted in a green box. The 'Core Return' and 'Core Reports' sections contain text explaining the Knorr-Bremse philosophy and procedures for returning core units.

- Visit [www.mytruckservices.knorr-bremse.com](http://www.mytruckservices.knorr-bremse.com) and sign into your account → **Click on 'My Account' → 'My Cores' → Core reports.** (You must have an account and be logged into the system)
- Select the Core Parent
- Select a month and year from the dropdown and a file format (CSV or PDF)
- Summary, Full Detail, and Reconciliation reports will be available in CSV or PDF formats.